

School Advisory Commission
130 Main Street
Lake Geneva, WI 53147

Agenda Notes
February 11, 2026
6:00pm

Attendees Representing Term

Father Ray Guthrie-Pastor	
Dave Wieters- Principal	
Kirsten Janikowski- Chairperson	
Hans Hochstrasser- Vice Chairperson	2025-2
Kellen Patrick- Member at Large	2025-2
Rachel Lynch- Member at Large	2025-2
Heide Gaskins- Member at Large	2025-2
Kristen Wilson- Parent Alumni Representative	2025-2

Roles:

Facilitator- Dave Wieters
Note Keeper- Kristen Wilson
Time Keeper-Kristen Wilson
Absent- Rachel Lynch, Hans Hochstrasser, Patrick Kellen, Heide Gaskins
Guests-None

Meeting Objectives:

Objective 1- Prayer/ Mission Statement/Meeting Norms
Objective 2- Approval of Previous Meeting Minutes
Objective 3- Visitor's Comments
Objective 4- Pastor's Report
Objective 5- Principal's Report
Objective 6- Teacher's Report
Objective 7- Home and School Report
Objective 8- Old Business
Objective 9- New Business

Prayer: All members

Mission Statement: Dave

Meeting Norms: Dave

Approval of the December SAC Minutes: The minutes were not approved.
We did not have enough members present to vote.

Approval of the January Agenda: Kirsten, Kristen

Reports/Comments

Visitor's Comments:

There were no visitors present at the meeting this month.

Pastor's Report:

No report

Principal's Report:

1. **Admissions and Enrollment-** The current enrollment is 125 students. No new updates.
2. **Building & Grounds-** The construction is moving forward as planned. Everything is going well and running smoothly.
3. **Catholic Schools Week-** Dave was very proud of the students. They did a lot of service projects and service hours.
4. **Home and School-** The members are planning and preparing for the annual dinner and auction on March 14th. It will be at the Big Foot Country Club this year. The class that sells the most raffle tickets earns a pizza party. The student that sells the most earns \$500 (tuition credit ?)
5. **Liturgy-** The grades leading the school masses are as follows:
 1. February 12th will be 4th grade
 2. February 18th (Ash Wednesday) will be 8th grade
 3. February 26th will be 3rd and 7th grade
 4. March 5th will be 2nd and 6th grade
 5. February 5th will be 5th grade.
 6. First Reconciliation will be February 19th at 6:00pm

- 6. Marketing-** Partnered with Symphony Advancement Marketing for their Catholic School Recruitment Drive using the Love One Another school grant. It allows us to advertise during the Wisconsin Open Enrollment period which is January to April. It includes digital advertising, outdoor (billboards) and print media. The other services they provide are marketing consultation, survey design, day to day campaign management, a web landing page, and social media marketing. What we get: Two outdoor billboards, direct mailers (up to 2,500 pieces), a 120 day Google static ad or keywords targeting a 20 mile radius, a 120 day Paramount +, Peacock, or You Tube pre-roll or similar video advertisement, 6 months of promoted social media posts posted on FaceBook, X, and/ or Instagram, Marcus screen vision or Emagine theater movie trailer, a one day onsite professional photograph and profile photos, and a one day onsite video production and editing cut. Dave is looking into redesigning the school website. There is a marketing survey coming out soon.
- 7. Policy Updates-** Academic Quarters versus Academic Trimesters. Dave gave us a handout. It had the "pros" and "cons" of both. Members were able to ask questions. Dave talked about Immigration Enforcement Actions and how it applies to students and the school. Dave gave a handout on the Middle School Disciplinary Policy and talked about the implementation of the "Roadrunner Cards." Members were able to ask questions about the new policy and how students are affected.
- 8. School Budget Report-** Dave gave the members a handout of the school budget report. We were all able to take a look at the itemized categories, see the profits and losses, and how the budget is performing overall.
- 9. School Calendar Update-** There will be no school on February 20th for parent teacher conferences.
- 10. Technology-** Dave has an inservice for the staff to get trained on the SmartBoards. These are interactive display boards. The training is called Interactive Flat Panel Training. The staff is very excited!
- 11. Tuition-** Dave gave the members a handout of the 2026-2027 tuition rates.

12. Upcoming Events-

- a. 5th-8th graders traveling to Catholic Central to see Fiddler on the Roof on Wednesday, February 18th.
- b. Daddy Daughter Dance is on Saturday, February 21st, 5-8pm.
- c. Battle of the Books STATE competition will be on Wednesday, February 25th from 11:30-12:15.
- d. Lakes Area Christian Schools Conference Spelling Bee will at Mt. Zion on Thursday, February 26th at 8:15am.
- e. Mother Son Bowling will be on Sunday, March 1st from 2-4pm
- f. The Little Mermaid Jr. will be at Catholic Central this year, running from May 7-10th.

13. School Monthly Calendar Events-

Wednesday, February 11th

- o Class Trip Casual
- o Faculty Meeting 7:30 am
- o Battle of the Books 8:00 am
- o School Advisory Commission Meeting 6:00 pm - Mr. Hicks & Mr. Wieters

Thursday, February 12th

- o Boys B Squad Basketball @ John Z Tournament
- o Student Initial Evaluation Meeting 7:45 am - Ms. Lovelace & Mr. Wieters
- o Choir of Angels Practice 8:00 am
- o School Mass 8:45 am (4th grade) EMs: Mrs. Glass, Mrs. Hrycyniak, & Mrs. Kayser

Friday, February 13th

- o Red/Pink Casual Dress Day
- o Boys B Squad Basketball @ John Z Tournament
- o Valentine's Day Class Parties
- o 3rd Grade Boys Basketball Skills & Drills 3:30 pm - 4:30 pm

Saturday, February 14th

- o *Valentine's Day*
- o Parish Spaghetti Dinner

Sunday, February 15th

- o Religious Education 9:00 am
- o Religious Education Mass 10:30 am

Monday, February 16th

- o *Presidents' Day*
- o RaiseRight Orders Due
- o Nonprofit Security Grant Program Site Assessment 10:00 am - Mr. Wieters

Tuesday, February 17th

- o *Shrove Tuesday/Mardi Gras*

- RaiseRight Casual Dress Day
- Art/Lego Club 7:30 am
- St. Francis Building Addition Meeting 10:00 am - Mr. Wieters
- Special Needs Scholarship Program Overview Virtual Training 11:45 am - 4:15 pm - Mr. Wieters

Wednesday, February 18th

- *Ash Wednesday*
- Faculty Meeting 7:30 am
- Battle of the Books 8:00 am
- Choir of Angels 8:00 am
- School Mass 8:45 am (8th grade) EMs: Mr. Hicks, Mrs. Hrycynial, & Mrs. Vanderwerff
- 5th - 8th Grades to *Fiddler on the Roof* @ Catholic Central High School 11:15 am - 1:15 pm

Thursday, February 19th

- First Reconciliation 6:00 pm

Friday, February 20th

- No School / Teacher In-Service

Saturday, February 21st

- Daddy Daughter Dance 5:00 pm - 8:00 pm

Monday, February 23rd

Tuesday, February 24th

- Art/Lego Club 7:30 am

Wednesday, February 25th

- Faculty Meeting 7:30 am
- Battle of the Books 8:00 am
- Battle of the Books STATE Competition 11:30 am - 12:15 pm

Thursday, February 26th

- Choir of Angels 8:00 am
- Lakes Area Christian Schools (LACS) Spelling Bee @ Mt. Zion 8:30 am - 11:30 am - Mrs. Froelicher & Mr. Wieters
- School Mass 8:45 am (3rd & 7th grades) EM's: Mrs. Fain, Mrs. Glass, Mrs. Kayser

Friday, February 27th

- Stations of the Cross
- 3rd Grade Boys Basketball Skills & Drills 3:30 pm - 4:30 pm

Sunday, March 1st

- Religious Education 9:00 am
- Mother Son Bowling 2:00 pm - 4:00 pm

Monday, March 2nd

- Special Needs Scholarship Program - Intent to Participate Due Tuesday, March 3rd
- Art/Lego Club 7:30 am
- St. Francis Building Addition Meeting 10:00 am - Mr. Wieters

Wednesday, March 4th

- Sustaining the Mission: Franciscan at Home
- Battle of the Books 8:00 am
- Principals' Lenten Retreat @ the Archdiocese of Milwaukee 8:00 am - 2:00 pm - Mr. Wieters

Thursday, March 5th

- Choir of Angels Practice 8:00 am
- School Mass 8:45 am (4th grade) EMs: Mrs. Glass, Mrs. Hrycyniak, & Mrs. Kayser

Friday, March 6th

- Stations of the Cross

Sunday, March 8th

- Daylight Saving Time starts

Monday, March 9th

Tuesday, March 10th

- Art/Lego Club 7:30 am
- Discovery Project 8:30 am - 11:30 am @ Catholic Memorial High School & Divine Savior Holy Angels
- Parish Council Meeting 6:00 pm - Mr. Wieters

Wednesday, February 11th

- Class Trip Casual
- Faculty Meeting 7:30 am
- Battle of the Books 8:00 am
- Game Night - Parish Center 3:30 pm
- School Advisory Commission Meeting 6:00 pm - T.B.A. & Mr. Wieters

Teachers Report: Mr. Hicks was the teacher rep for this month's meeting. He said the teachers are very excited about the SmartBoards and upcoming professional development training on them.

Home and School Report:

No report.

Old Business:

No old business.

New Business:

No new business.

Adjournment:

Next School Advisory Commission Meeting: Wednesday, March 11th, 2026, at 6:00 pm.